



# THE ARUN YACHT CLUB LIMITED

## Bylaws

### Introduction .

These bylaws constitute those rules of the Club that are concerned with the use of Club facilities by members and their guests and the conduct of members whilst on the Club premises or otherwise engaged in Club activities. Membership of the Club implies that members undertake to abide by the Rules of the Club as expressed in the Articles of Association and in these bylaws and that failure to do so may lead to disciplinary action including suspension or expulsion.

### 1. General

- 1.1 Conduct: Members are required to conduct themselves in such a manner so as to avoid causing offence to other members, including their guests, and to employees of the Club.
- 1.2 Conduct by members visiting other clubs and institutions: Whilst visiting other clubs or institutions, members are required to conduct themselves in such a manner so as to avoid causing offence to any persons in the clubs or institutions being visited. In such situations, it is especially important that members do not act in any manner which might bring the reputation of Arun Yacht Club into disrepute.
- 1.3 Children: Parents and guardians are responsible for the conduct and safety of their children whilst on Club premises.
- 1.4 Club Property: Unauthorised use of Club property is prohibited. No member without proper authority may remove from the premises any item, including books and magazines, being the property of the Club.
- 1.5 Complaints: Complaints of a serious nature concerning members or employees should be made in confidence to either the Commodore or a member of the management committee. Personal confrontation is to be avoided.

### 2. Clubhouse and Galley

- 2.1 Opening Hours: The clubhouse is available to members at all times whether staffed or not. When not staffed the last key holder present is responsible for securing the premises before leaving. Opening hours for the bar and the galley will be determined from time to time by the Management Committee. Opening times will be displayed on the notice board.
- 2.2 Supply and sale of Alcohol: The supply or sale of alcohol to members or guests will be strictly in accordance with the provisions of the Club Premises Certificate under the Licensing Act 2003. In particular alcohol may not be supplied or sold to persons who have not attained 18 years of age.

- 2.3 Dress Code: The dress code for functions will be advised on the notices for those functions. No member should use the clubroom in wet or muddy clothing including footwear. Male members who wish to change into suitable clothing must enter the clubhouse by use of the south entrance. Members wishing to visit the bar before changing should use the south end of the bar, i.e. 'the wet bar'. Male members are requested to refrain from wearing hats in the clubhouse.
- 2.4 Guests: Any Ordinary Member may introduce any individual as his guest provided that such person has not been refused membership or previously expelled from the Club, and that the member so introducing enters the name and address of the guest in the book kept for such purposes, and countersigns the same. No guest may be introduced on more than 3 days in any 13 consecutive weeks or more than 2 visitors in any one week. Members shall be held responsible for the conduct of their guests whilst on Club premises.
- 2.5 Children : Children under the age of 14 years will not normally be allowed to be present in the clubhouse after 2100 hours unless accompanied by a parent or guardian.
- 2.6 Animals: Guide dogs are the only animals permitted in the clubhouse. It is acceptable for other dogs, belonging members or their guests, to visit the premises but such dogs are only allowed in areas other than the inside the clubhouse itself.
- 2.7 Picnics: Picnicking is restricted to the decking outside the clubroom. During inclement weather tables inside the clubroom not laid up or required for galley meals may be used for this purpose. Club crockery and cutlery is not available for picnics nor may it be removed from the clubhouse. The carpeted section of the clubroom is not to be used for picnics at any time.
- 2.8 Furniture: Upholstered chairs should not be removed from the clubroom. Members taking other chairs onto the deck must return them to the clubroom after use.
- 2.9 Areas Off Limits: Members may not enter the galley, cellar, boiler room or pass behind the bar unless authorised to do so by a Flag Officer, or invited by the duty barman or duty chef.
- 2.10 Mobile Phones: The use of mobile phones within the clubhouse is strongly discouraged. It is, however, recognised that there are times when the use of such equipment is unavoidable, and at those times members are requested to show consideration for others by using the vibration alert, where fitted, as opposed to audible ring-tone, and having received a call should conduct their conversation outside the main clubroom. The making of outgoing mobile phone calls from the main clubroom is not permitted.
- 2.11 Health and Safety: It is the responsibility of members to acquaint themselves with all notices related to health and safety displayed on the premises.

### **3 Cruiser Moorings**

- 3.1 Ownerships of Berths : The ownership of club berths remains vested in the club whether allocated for use by a member or not.
- 3.2 Allocation of Berths : The allocation of berths is the responsibility of the Management Committee acting through the Berthing Master. Applications must be made in writing using the appropriate form available from the Club office. Only boats judged to be suitable for the available berths will be considered. The decision of the Management Committee will be final.
- 3.3 Use of Berths: Members may only use their allocated berths strictly in accordance with the Terms and Conditions of their Mooring Contract.
- 3.4 Crane out – Crane in : Vessels are craned in and out entirely at the owners' risk. Members are advised to check that their craft are adequately insured (by them) for this activity and for the duration of storage in the car park.
- 3.5 Damage : Any damage caused by a vessel owned by or under the control of a member to another vessel on or in the vicinity of the pontoons must be reported as soon as possible to the Club Secretary in writing , giving full details of the incident. Any damage caused to the pontoons is the responsibility of the owner of the vessel causing the damage and is chargeable to and payable by that owner.

3.6 Repair and Maintenance: To enable repairs and maintenance to be carried out to moorings, owners may be required to move their craft as and when necessary, for which reasonable notice shall be given. In the event that an owner fails to move his vessel as and when directed or in the case of an emergency, the Management Committee reserves the right to do so and, in such circumstances, they or their deputies shall be deemed to be acting on the instructions of the owner, and shall not be liable to that owner for any loss or damaged incurred.

3.7 Health and Safety: Members are reminded to take due care when on the pontoons. No part of a member's vessel shall overhang pontoon walkways. No extraneous gear should be left on the pontoons or fingers. Mooring warps must not be laid across pontoon walkways. Mains hook-up cables should be laid and secured so as not to cause a hazard to other users of the pontoon. Recreational swimming and diving from the pontoons is not permitted.

#### **4 Dinghy Pen**

4.1 Terms and Conditions for the Use of the Dinghy Pen: Members using the dinghy pen shall abide by the notice of *Terms and Conditions for the Use of the Dinghy Pen* which is posted in the clubhouse and copies of which are available from the secretary.

4.2 Ownership of Spaces: The ownership of spaces in the dinghy pen remains vested in the Club.

4.3 Allocation of Spaces Application for a space in the dinghy pen should be made to the Management Committee in writing. Applications may be refused if the allocation of a space is deemed not to be in the Club's interest.

4.4 Insurance. Craft stored in the dinghy pen must carry the level of insurance as specified from time to time by the Management Committee.

4.5 Vehicular Access. Vehicles may not enter the dinghy pen without the express permission of a Flag Officer.

4.6 Health and Safety No member may operate the winch or other motorised launching or recovery apparatus without the express permission of a Flag Officer. All gear should be left tidy and properly secured.

#### **5 Slipway**

5.1 Usage: Priority will be given to berth holders for below waterline maintenance and repair work on their boats; the launching and retrieval of boats by berth holders; and boats being used for rescue duties. Use of the slipway should be pre-booked by entry in the log kept for this purpose in the clubhouse vestibule. The slipway may only be used by other club members with prior permission of the management committee for which a charge may be levied.

#### **6 Car Park**

6.1 Limitations: Members and their guests may only bring onto, or leave on Club premises, motor vehicles which conform in all respects to the Road Traffic Act currently in force, and any amendments or additions thereto. Specifically all motor vehicles must be covered by a minimum of third party insurance, have a valid Road Fund Licence, have a valid MOT Test certificate where required, and shall only be driven by a person holding a Driving Licence permitting them to drive the vehicle in question. Members vehicles shall display an Arun Yacht Club car park sticker on their front windscreen for the current year.

6.2 Usage: Members must drive at all times with due care and attention whilst on Club premises and observe a 10 mph speed limit. Any vehicle left on Club premises must be capable of being moved at short notice. Club stickers should be displayed.

- 6.3 away cruising on their yachts or taking part in other club activities, should confirm with a Flag Officer or member of staff that the parking of their vehicle will not interfere with the operations of the Club in their absence. Members are required to park their vehicles considerably and to notify the office of their expected arrival and departure dates.
- 6.4 Vehicle Breakdown: Broken down vehicles should be removed without delay, and failure to do so may result in the Club making arrangements for disposal, the costs of which will be borne by the member responsible for the vehicle.
- 6.5 Trailers and Cradles: Trailers and cradles may only be stored in the car park with the prior permission of the management committee for which a charge may be levied. (This does not apply when used for supporting boats during crane-in/crane-out).

*The Management Committee  
February 2006*